

# 2019-20 South Loop Middle School Expectations

## Hallway

Students should display safe behaviors when in the hallway (i.e. watch where they are walking and respecting the personal space of other students as they walk through hallways). Students walk to the right of the hall and talk no louder than a Level 1 in the hallways. Students need a pass if they are not with their class/dismitted late from class because they were with another teacher. No phones or food are allowed in the hallway.

Voice Levels:

0 - No Volume

1 - The person next to you can hear you (conversational voice)

2- Outdoor Voice

## Expectations for Uniform

Students must wear a solid white or blue shirt and navy blue bottoms that are not jeans.

Teachers will check uniforms as students enter the door of their classroom. A solid purple shirt is allowed for anti-bullying day (Wednesday). When the 8th grade fundraiser is in effect, students are allowed to come out of uniform if they pay \$2. Students may not wear tank tops nor winter jackets in the classroom. Jean jackets (blue) are permitted. Hoodies must be solid blue, white, or have the South Loop branding.

## Chromebooks

An indicator will be provided to students near objective / agenda in order to communicate to students if they will need their chromebook or not. Unless teachers tell students to take out their chromebooks, they are closed and away.

If students do anything inappropriate on their computers, they will lose their computers for the day and complete paper copies of the classwork.

If a computer is broken, students must follow the procedure outlined by Ms. Garcia.

Chromebooks MUST be charged before coming to school.

## Bathroom Breaks

Students are not allowed to leave instruction time during the first and last ten minutes of class.

Students must have a pass for the bathroom.

One student at a time can go to the bathroom.

## Turning in work assignments

No extra credit will be given to boost grades of a student.

Each teacher will provide information on their procedures for turning in assignments.

**Academic Dishonesty on major assessment/project** - Students will be issued a detention and zero in the gradebook if a students turns in an assessment that is plagiarized, copied, etc. If a student chooses to make up the assignment then the maximum credit earned will be 50 percent of the total possible points. A teacher may ask the student to write a

reflection/paper on plagiarism with relation to the high school / college they would like to attend.

If students are found copying homework then both students will receive zeros for that assignment.

Once a teacher moves on to the next unit (ending the unit with a major assessment/project) no work will be accepted from that unit.

### **Movement during classes**

Students will be directed by their teachers to use non-verbal cues to communicate a need (Tissue, Bathroom, Pencil sharpened).

### **Entry and Exit Procedures**

Entry: Students should be lined up and waiting at a Level 1 to be greeted by the teacher at the door.

Exit: Students will be expected to clean up their table/desk before exiting every classroom. Students are dismissed by the teacher when he/she has checked that the room is free of student materials.

### **Locker Usage**

Middle School students will not be allowed to bring their backpacks into class. Students use their lockers upon arrival to school, before lunch, after lunch, and at the end of the day before exiting the school for dismissal.

Students must keep their coats in their lockers.

Teachers keep records of locker numbers and locks. Lockers are assigned and cannot be changed by students unless they are authorized to do so by the homeroom/advisory teacher.

### **Cell Phones / Headphones / Earbuds**

Cell phones will be placed a sleeve and be locked during the entire day. If a cell phone is seen, the device will be confiscated and the student will receive an automatic detention. It is the student's responsibility to retrieve their phone from their last period teacher.

Headphones/earbuds should not be worn throughout the day. If being used or seen, headphones/earbuds will be confiscated.

### **Restorative Conversation**

A Restorative Conversation should take place before detentions are issued. Each Restorative Conversation should be structured the same way:

1. What happened from their perspective?
2. How were they harmed and impacted?
3. How did they harm or impact people in the classroom?
4. What are their needs?
5. What are their commitments?
6. Communicate your perspective as a teacher.
7. Decide together how the student should repair the harm they caused to the class. Offer a detention or a peer conference.

### **Checks**

Checks are in class warnings. Students may earn a check for the following reasons:

- inappropriate language
- major off task activities
- tardiness
- continuing non-compliance of teacher directions
- misuse of classroom materials
- dishonesty
- passing notes
- backtalk directed at adults
- writing on school property (minor violation - fixable)
- dress code (minor violation - i.e. wearing hats, hoodies that are not solid blue/white, fixable in school)

1st Check - Warning/Redirection/Reminder

2nd Check - Call Home

3rd Check - Restorative Conversation/Peer Conference/Detention (Tuesdays/Thursdays 3:30 - 4:30pm): A form will be sent home with the date and time of the assigned detention. If a student misses a detention, it must be made up and an additional detention will be issued. If there is a schedule conflict, please write what day the detention can be made up (must be within 5 school days of the original date issued) in the narrative box. Please make the necessary arrangements for transportation. If you have any questions, please notify the assigning teacher directly by phone or email. Communication through the student is not adequate.

### **Academic Detention**

If students accumulate 3 missing assignments (never turned in) in a class, an academic detention can be issued on the 3rd assignment missed. This is NOT a behavior consequence.

Teachers will follow the same protocol for issuing a detention but write that the detention is for the accumulation of missing assignments.